

Help screen.

Technical Recommendations for accessing Northern Health's Online Orientation

Northern Health's online orientation can be accessed via a PC, Laptop, iOS5+ (phone and tablet) and Android 4.2+ (phone and tablet)*. We recommend using the following browsers for optimum user experience:

- Internet Explorer 9
- Mozilla Firefox
- Google Chrome

If you are unsure what browser is currently running on your technical device we recommend visiting the following website to check your browser version before you start the course: <https://whatbrowser.org/>

**please note: Google Chrome is the recommended browser for Android devices*

Paste <https://developme.nh.org.au> on the address bar

This screen will come up. Read instructions and select Create new account

The screenshot shows the login page for Northern Health's Developme system. On the left, there is a 'Log in' section with input fields for 'Username' and 'Password', a 'Remember username' checkbox, and a 'Log in' button. Below this are links for 'Forgotten your username or password?' and a note that 'Cookies must be enabled in your browser'. On the right, a large oval highlights the 'Is this your first time here?' section. This section contains a list of 7 steps for creating a new account and a 'Create new account' button. The footer of the page includes '© Copyright Northern Health 2015' and 'Powered by TotaraLMS'.



Choose your username and password

Username*

Create a username

Password*

 Unmask

Enter a password

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s)

More details

Email address*

Email (again)*

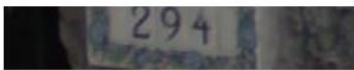
First name*

Surname*

City/town

Country

reCAPTCHA ?



Type in the letters/numbers as pictured

Enter the words above

- Choose...
- Northern Health Staff
- Student
- Volunteer
- Agency
- Consumer
- Other
- Choose...

Choose your classification

Note: Please select correct classification

Other Fields

User Classification*

Click to create the account

Please note: if you have not recieved an email of registering check your junk email or spam folders. If not please email angela.belevski@nh.org.au to help set up your account. Please do not create another account.

Please read and follow instructions and select which orientation program needs to be completed.

The screenshot shows the 'Northern Health - Online Orientation' page. The instructions are circled in black:

1. Select from one of the 2 headings.
 - For staff select the heading - 'Northern Health Orientation'
 - For Agency, Student, Volunteer, Consumer or other select the heading- 'Northern Health Orientation' - External
2. Please follow the instructions provided to you 'On how to complete the Online Orientation'

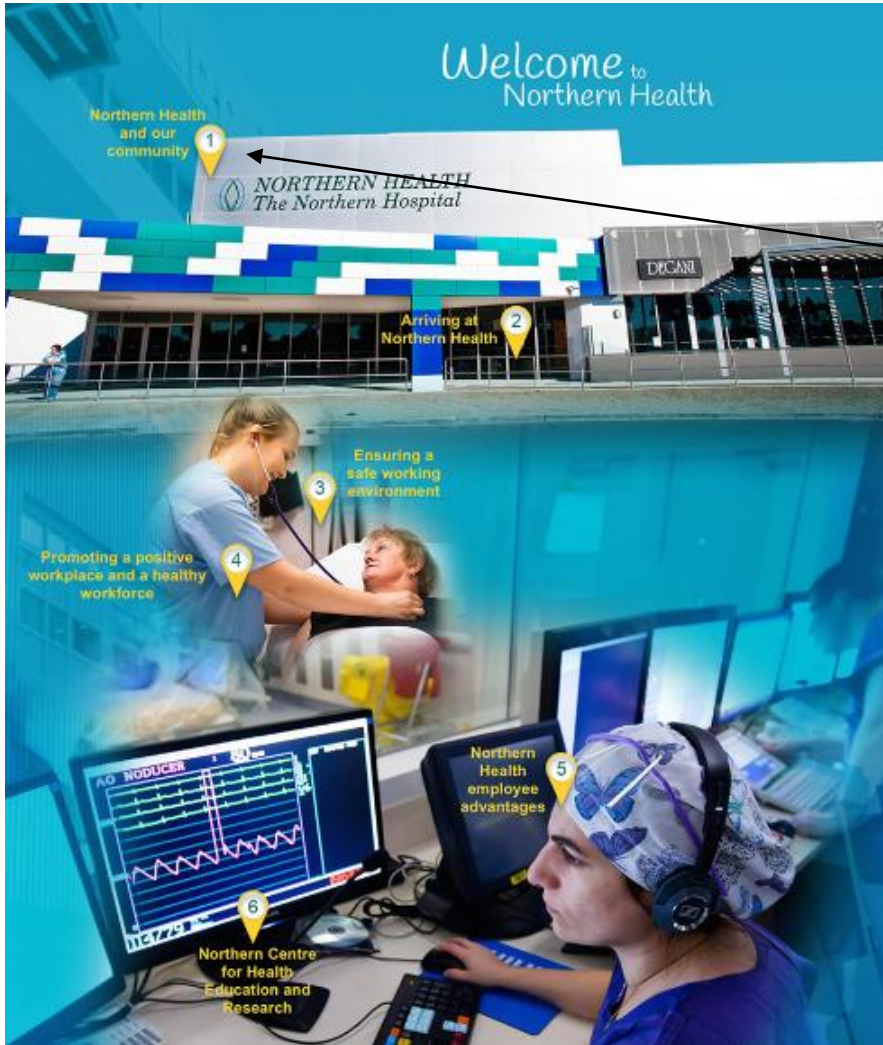
Note: This is a mandatory training module that needs to be completed prior to commencing any of employment, agencies or other at Northern Health.

If this is your first time accessing our Orientation you will also need to click the 'Enrol me' button which appears on the next screen.

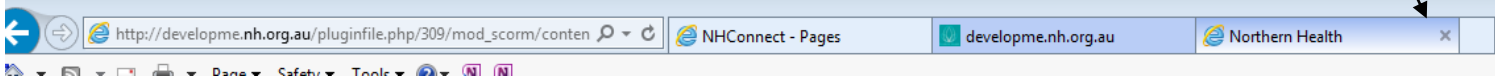
Available courses

- Northern Health Orientation
- Northern Health Orientation - External

The page also features a navigation menu (HOME, MY LEARNING, MY TEAM, MY REPORTS, FIND LEARNING, CALENDAR) and a sidebar with sections for Online users, Navigation, and Administration.



1. Click on module 1 to start the training
2. Click on top bar (see below) to save then continue to complete the next module



3. Its mandatory that you complete this section in module 3 to continue to Module 4.

Emergency Management

All staff working at Northern Health have a role in the management of an emergency. These roles can be broken down into the following categories:

- Emergency Controllers and Emergency Response Teams
- Area wardens
- All employees
- External services such as the Police and Fire Brigade

There are many different types of emergencies that can occur at Northern Health. Now that we've looked at who's involved in managing an emergency, lets take a look at how we differentiate between different emergencies using emergency codes.

Select the icons to continue. This section is mandatory for completion of this module.

	FIRE / SMOKE	Activate nearest Break Glass Alarm
	EVACUATION	Evacuate to safe areas Do not use Lifts
	BOMB THREAT	Place Phone Call Casualty Search found - Do not touch
	INTERNAL EMERGENCY	Isolate Services as required
	ARMED THREAT	Obey instructions - Stay Calm Await Police Assistance
	UNARMED THREAT PSYCHIATRIC EMERGENCY	Stay Calm Await Internal Assistance
	EXTERNAL EMERGENCY	Await instructions from the Emergency Controller Or Area Warden

To print a screen shot of your completion page click on view course report

Course completion status

Status: Complete

All criteria below are required:

Required criteria	Status
Activity completion	6 of 6

More details
View course report

Administration

- Course administration
 - Turn editing on
 - Edit settings
 - Course completion
 - Completions archive
 - Competencies
 - Reminders
 - Users
 - Unenrol me from Northern Health Orientation
 - Filters
 - Reports
 - Grades

Print the page below and submit to your Manager the first day of employment.

Note: Agency staff please email your agency.

Completion progress details

Status: Complete

Required: All criteria below are required

Criteria group	Criteria	Requirement	Status	Complete	Completion date
Activity completion	Course Feedback	Submission	Completed	Yes	2 June 2015
(all required)	Module 1 – Northern Health and our community	Completed	Completed	Yes	1 June 2015
	Module 2 – Arriving at Northern Health	Completed	Completed	Yes	1 June 2015
	Module 3 – Ensuring a safe working environment	Completed	Completed	Yes	1 June 2015
	Module 4 – Promoting a positive workplace and a healthy workforce	Completed	Completed	Yes	2 June 2015
	Module 5 – Northern Health employee advantages	Completed	Completed	Yes	2 June 2015
	Module 6 – Northern Centre for Health Education and Research	Completed	Completed	Yes	2 June 2015

Return to course

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